



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	GOVERNMENT ARTS COLLEGE
Name of the head of the Institution	Dr. N.Santhi., M.Sc, M.Phil, Ph.D
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04144231770
Mobile no.	8903539292
Registered Email	gaccdm2014@gmail.com
Alternate Email	gaccdmiqac2020@gmail.com
Address	C.MUTLUR, CHIDAMBARAM
City/Town	CHIDAMBARAM
State/UT	Tamil Nadu
Pincode	608102
<b>2. Institutional Status</b>	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. S.Meena., M.Sc., M.Phil., Ph.D
Phone no/Alternate Phone no.	04144295365
Mobile no.	9976990777
Registered Email	gaccdmiqac2020@gmail.com
Alternate Email	gaccdm2014@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://gaccdm.in/NACC/aqar/2018-2019.pdf">http://gaccdm.in/NACC/aqar/2018-2019.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://gaccdm.in/Academics%20Calendar/2019.pdf">http://gaccdm.in/Academics%20Calendar/2019.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C++	66	2005	20-May-2005	19-May-2010
2	B	2.36	2016	19-Jan-2016	18-Jan-2021

<b>6. Date of Establishment of IQAC</b>	13-Jul-2012
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
First IQAC Meeting	17-Jul-2019	18

	1	
Second IQAC Meeting	09-Oct-2019 1	18
Third IQAC Meeting	12-Feb-2020 1	18
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department	ACADEMIC FACILITIES COST OF BOOKS	State Govt	2019 365	200000
Department	ACADEMIC FACILITIES STORES EQUIPMENTS	State Govt	2019 365	225000
Department	Maintenance	State Govt	2019 365	25000
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Conducted Yoga Training Program

Organized Awareness Rally for Road Safety

Conducted Campus Interview

Conducted Fine Arts competitions and Sports Meet in March 2020

Conducted College Annual Day

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Planning to conduct Yoga Training Program	Conducted Yoga Training Program
Planning to organize Awareness Rally for Road Safety	Organized Awareness Rally for Road Safety
Planning to conduct Campus Interview	Conducted Campus Interview
Planning to conduct Fine Arts competitions and Sports Meet	Conducted Fine Arts competitions and Sports Meet in March 2020
Planning to conduct College Annual Day	Conducted College Annual Day
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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
College Academic Council	12-Feb-2020

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2020

Date of Submission

19-Feb-2020

**17. Does the Institution have Management Information System ?**

No

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum of the higher education institution must be flexible enough to accommodate for shifting conditions in academia and business, as well as the demands on society. The flexibility of the curriculum makes it socially relevant. Given that Thiruvalluvar University, Vellore, is connected with Government Arts College in Chidambaram. As a result, Thiruvalluvar University plans its curricula with the help of professionals it recruits as members of its Board of Studies. The way the curriculum is being implemented at this college embodies the reform's principles. Under the supervision of their individual departmental heads and the college's principal, the various departments and teachers engaged maintain lesson plans and syllabus progress records to ensure that the curriculum is successfully finished, delivered, and implemented. Today, employability depends more on skills than knowledge, thus curriculums place more focus on improving students' skills. Soft skill development classes and skill-based electives are made required for undergraduate degrees. The outcomes of these courses help the entire student body immensely because the instructors have extensive experience teaching soft skills. By participating in a range of subject-specific refresher courses, seminars, and conferences to stay up to date on innovations in their Core Subjects and Education Technology, the faculty members also further their academic careers. To improve the efficiency and success of the teaching and learning process, faculty members use Power Point presentations, animations, and video clips, concept exams, group discussions, and virtual laboratories in addition to the traditional lecture style. Graduate students are encouraged and motivated to participate in the seminar by using Power Point to present data. Additionally, pupils are told to obtain information and study materials from online sources and receive regular assignments and projects that are related to their studies.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Computer Literacy Program	NIL	22/06/2005	90	Employability	Computer Skill for Non-Computer Science Students
Soft Skill	NIL	12/06/2017	90	Entrepreneurship	Personality Development

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	ZOOLOGY (TAMIL MEDIUM)	17/06/2019
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	TAMIL, ENGLISH, ECONOMICS	16/06/2012
MA	TAMIL, ENGLISH, ECONOMICS	16/06/2012

BBA	BUSINESS ADMINISTRATION	16/06/2012
BCom	COMMERCE	16/06/2012
MCom	COMMERCE	16/06/2012
BSc	MATHS, PHYSICS, CHEMISTRY, INDUSTRIAL CHEMISTRY, BOTANY, ZOOLOGY, COMPUTER SCIENCE, STATISTICS	16/06/2012
MSc	MATHS, PHYSICS, CHEMISTRY, BOTANY, ZOOLOGY, COMPUTER SCIENCE	16/06/2012
BCA	COMPUTER APPLICATION	16/06/2012

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	1090	0

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Environmental Studies	17/06/2019	1090
Value Education	17/06/2019	1090
Soft Skill Development	17/06/2019	1090
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	BUSINESS ADMINISTRATION	36
MSc	Computer Science	20
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### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
The feedback and suggestions from stakeholders viz., Students, Alumni, Parents, Faculties Staff members were carefully been analyzed as the feedback radically showcases the actual quality of teaching- learning process. The following were some of the key points recognized from the feedbacks and the subsequent actions taken: ? Opinion from Students: • Need for including project oriented

curriculum. • Need for improving class room facilities and rest rooms availability at every floor. • Need for computer access. ? Action taken: The views were communicated to both government authorities concerned and authorities in University for project - work inclusion during syllabus revision. Furthermore, the thirst for doing projects getting exposure in various fields were quenched for time-being by providing links of video lectures. Industrialists and faculties of various other educational institutes were also involved in giving lectures regarding various technical advancements in every fields job opportunities. ? View from Parents: • Need for personality development and improving communication skills. • Need for periodic communications about the progress of their wards. ? Action taken: The students were addressed with soft skills development classes in order to improvise their communication as well as personality traits. Steps taken to communicate the progress of wards at the end of every term. ? View of Alumni: • Need for providing the information of systematic planning of academic activities at the very beginning of the year and peaceful execution of the same throughout the year, in order to face exams without fear or last minute pressure and to enjoy the stress free ambience. ? Action taken: Assurance for systematic planning and communication of the same to students well in advance, from the fore coming academic years was given. ? Pointers from Faculty staff members: • Need for access to e-resources so as to improvise teaching-learning process. • Need for more library access to students and need for inclusion of library hour in time table, which would improve general subject knowledge for students and also, enabling students to think about research oriented activities. • Need of the facilities to take xerox / print of needed documents must be available for both students and staff. ? Action taken: Computer aids were provided and more library access to students was granted.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	TAMIL	50	1953	60
MA	TAMIL	30	16	16
MA	Economics	26	19	19
BSc	Zoology	60	850	72
MSc	Zoology	26	15	15
BSc	Mathematics	80	1265	95
MSc	Mathematics	40	66	43
BSc	Botany	60	550	72
MSc	Botany	26	21	13
BCom	Commerce	60	1020	72

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution	Number of fulltime teachers available in the institution	Number of teachers teaching both UG and PG courses
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			teaching only UG courses	teaching only PG courses	
2019	1090	241	37	6	76

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
119	20	5	4	1	0
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Our institution has well-framed students mentoring systems at all levels i.e. undergraduate and postgraduate level wherein individual care and attention is being given to each and every student. The objectives are monitoring the academic progress and the overall behaviour of the students. The Tutors maintain the details of the students assigned to them to keep track of the growth and development of each student inside the campus. The tutors find the problems of the students both academic and personal and to act as counsellors. The tutors also identify the students who are economically backward and make adequate arrangements for getting them financial assistance from the appropriate authority. The Mentors perform the following functions: • Maintenance of personal details of the students including their address, contact numbers, overall academic performance and progress. It will help the mentors to track the academic performance of his/her mentees. • Guiding the students regarding choice of projects, seminars, presentations etc. • Advising and encouraging the students in all academic matters and reduce the student drop-out rates. • Assessing, identifying and understanding the status of slow learners and encouraging the progressive learners. • Guiding the students in taking up extra-curricular activities. • Contacting the parents/guardians and conducting parent teachers meet of the students to inform the parents in friendly way in case of their academic irregularities, behavioural changes through the Head of the Department or Principal. • Counselling the students in matters of their career. • Providing the information to the college about the academic performance of the alumni. Providing psychosocial support at the time of need. • Enhancing the mentees confidence and perseverance to provide support system.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3389	119	1:28

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
99	87	12	0	71

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr.P.AROKIASAMY	Assistant Professor	Mayas best academic excellence award
2019	Dr.R.BABY BOWNA	Assistant	BEST TEACHER



		Professor	
2019	Dr.R.GOPALAKRISHNAN	Assistant Professor	Mayas best academic excellence award
2019	Dr.S. AHILA	Assistant Professor	Best Teacher
2019	DR. T. GOVINDAN	Assistant Professor	HAR GOBIND KHORONA BEST SCIENTIST AWARD -2018-2019
2020	Dr.S. AHILA	Assistant Professor	Best Researcher
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	U03, U04, U07	ODD/2019	02/11/2019	03/01/2020
BBA	U08	ODD/2019	02/11/2019	03/01/2020
BCom	U10	ODD/2019	02/11/2019	03/01/2020
BSc	U17, U18, U22, U25, U28, U33, U34	ODD/2019	02/11/2019	04/04/2020
MA	P02, P06	ODD/2019	02/11/2019	03/01/2020
MCom	P09	ODD/2019	02/11/2019	03/01/2020
MSc	P14, P20, P23, P15	ODD/2019	02/11/2019	03/01/2020
BA	U03, U07	EVEN/2020	08/04/2020	04/08/2020
BSc	U17, U18, U22, U25, U28, U33, U34	EVEN/2020	08/04/2020	04/08/2020
MA	P02, P06	EVEN/2020	08/04/2020	04/08/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

University follows CBCS system that has two components for assessment. One is internal test and the other is external examination. The internal test carries 50 marks for all the subjects. Internal marks for practical are 50. The College follows a systematic approach on Continuous Internal Assessment with students being evaluated. As per the norms of the university, three internal tests are conducted for every semester. Internal tests are centralized and conducted systematically and periodically. Same pattern of question paper is used in the internal examinations. Internal marks awarded to the students are displayed on the notice board to promote transparency and uploaded the Internal marks in the University web portal. Assignments, seminars, projects and practicals are conducted. Internal tests facilitate continuous assessment of the student's

progress. Students are encouraged to write improvement tests if they get low marks in internal tests. For practical assessments, the student is assessed by on the consideration of the attendance percentage, observation report, record note books and overall performance which is valued by the course teacher. Retest are conducted for the students who are engaged in the service programs related to sports/NSS. Reforms: Model examination is conducted at the end of the every semester before the University examination commences.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

In the beginning of every academic year, the academic calendar is prepared for the entire year which is helpful to make students well-informed regarding the working days, details of working order, dates of internal, model, practical and university exams. It is prepared with the view to the reference to the state calendar and the academic calendar of the affiliated university to ensure smooth conduct of the activities of the College. Keeping in view of the number of working days, test for internal evaluation are decided and mentioned in the academic calendar. The complete evaluation process as well as the examination schedule is communicated to the students through academic calendar. The schedules of the internal tests are informed in the academic calendar. The college also has an examination committee comprising two faculty members who prepare the schedule for the monthly tests and model examination. Changes in academic calendar are made only after getting the consent in the council.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gaccdm.in/spl.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
U03	BA	ECONOMICS	73	73	100
P06	BA	ENGLISH	101	101	100
U07	BA	TAMIL	60	60	100
U08	BBA	BUSINESS ADMINISTRATION	36	36	100
U09	BCA	COMPUTER APPLICATION	26	26	100
U10	BCom	COMMERCE	101	101	100
U17	BSc	CHEMISTRY	46	46	100
U18	BSc	COMPUTER SCIENCE	58	57	99
U22	BSc	INDUSTRIAL CHEMISTRY	94	94	100
U25	BSc	MATHEMATICS	64	64	100

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://gaccdm.in/igac.php>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Srinvasa Ramanujan Best Scientist Award	Dr.P.Kandan	BOSE SCIENCE SOCIETY,Tamil Nadu Scientific Research Organization, Tamilnadu	08/12/2019	Scientific Research Education
Best Senior Educator and Scholar Award	Dr.P.Kandan	National Foundation Entrepreneurship Development-Coimbatore	10/12/2019	Teaching Research Activity
Fellow	Dr.P.Kandan	BOSE SCIENCE SOCIETY,Tamil Nadu Scientific Research Organization, Tamilnadu	17/12/2019	Contribution to Scientific Research
Dr. Radha Krishnan Best Teacher National Award	Dr. N.Vijayasankar	Bahujana Sathiya Academy	08/12/2019	NIL
Young Scientist Award	Dr. N.Vijayasankar	Arunai International Research Foundation	12/10/2019	NIL
Dr. B.R.Ambedkar National Award 2020	Dr. N.Vijayasankar	Bahujana Sathiya Academy	15/03/2020	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Chemistry	3
ENGLISH	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Economics	3	0
National	Commerce	3	0
International	Mathematics	34	0
National	Chemistry	12	0.75
International	Zoology	3	10.9
National	Zoology	2	0.40
International	Statistics	3	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Zoology	2
Economics	2
Mathematics	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Haematological alteration induced by	B.Aruljothi and P. Sangeetha	International Journal of Research	2019	7.17	Government Arts College, T	0

cadmium in air breathing fish Channa punctuatus, (Bloch)		and Analytical Reviews (IJRAR)			hiruvalluvar University	
Repellent Activities Of Four Essential Oils Against The Housefly, Musca Domestica L. (Diptera : Muscidae)	P. Sangeetha, B.Aruljothi, and Muzaffar Mushtaq Seh	International Journal of Research and Analytical Reviews (IJRAR)	2019	7.17	Government Arts College, Tiruvalluvar University	0
Cadmium Toxicity Impact On Biomodal Respiration Of Air Breathing fish Channa punctatus (Bloch)	P. Sangeetha and B.Aruljothi	Plant Archives	2019	4.73	Government Arts College, Tiruvalluvar University	0
Lernanthropods (Copepoda: Siphonostomatoida), parasitic on fishes from Southeast Coast of India	P. Sangeetha and B.Aruljothi	Plant Archives	2019	4.73	Government Arts College, Tiruvalluvar University	0
Tannic acid administration ameliorates the levels of Hepatic markers, Carbohydrate metabolizing enzymes and inflammatory	A. Baaby and C. Elanchezhiyan	Research Journal of Pharmacy and Technology	2019	0.68	Government Arts College, Tiruvalluvar University	0

markers in the liver of Streptozotocin-induced diabetic Albino Wistar rats						
Design synthesis, spectral analysis DFT, antimicrobial and docking activities of some novel, benzenethiol-based derivatives of benzimidazole	A.Adhila kshmi, S. Darlin Quine	Asian Journal of Research in Chemistry and Pharmaceutical sciences	2019	0	NIL	0
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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	0	0	NIL
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	31	51	0	2
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## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood donation Camp	YRC	2	15
International Yoga Day 21.06 .2019 FN	NSS	10	100
Rain Water	NSS/ Panjayath	10	150

harvesting awareness rally 17.07.2019	Office, Bhuvanagiri		
Independence day celebration, 15.08.2019	NSS/ Physical Education	125	250
Deworming Day-distribution of Alblendazole 400mg, 16.08 2019	NSS/ Primary Health Center, Pudhuchattram	7	2000
FIT INDIA MOMENT Watched live lecture of MODIji and Fitness pledge 29.08.2019	NSS	3	150
Disaster Alert App download To Students Mobile , 30.08.2019	NSS/ Bhuvanagiri Taluk Office	5	500
Planting 1200 Palm Seeds in campus - 19.09.2019	NSS	3	200
Mahathma Gandhijis 150th birth day celebrations, 01.10.19	NSS/Skil India awareness office, Pudhucherry	15	700
Womens safety and improvement in Life awareness Progrmme, 4.10.19	NSS/Womens Cell	15	750
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
SWACHH BHARATH, 28.06. 2019	Certificate of appreciation	Collector, Cuddalore	50
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swatch Bharat	Chemistry Department	Campus Cleaning	15	174
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Project Work	Project Work	Neycer India Limited, Vadalur, Cuddalore District	02/01/2020	28/02/2020	36
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	0
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6665000	6664366

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
No file uploaded.	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NIL	Nil	0	2023

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	26769	3177954	704	225000	27473	3402954



Reference Books	101	183797	0	0	101	183797
e-Journals	323	16720	0	0	323	16720
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	105	65	4	0	25	3	12	2	0
Added	0	0	0	0	0	0	0	0	0
Total	105	65	4	0	25	3	12	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Soft copy of concern subjects provided in the Institute website	<a href="http://www.gaccdm.in/">http://www.gaccdm.in/</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2365000	2364366	4300000	4300000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The maintenance Utilization of physical, academic and support facilities of every academic year is maintained with a standard policy and procedure by our college. This is implemented by forming various committees and administered through the committees headed by the Principal. Physical facilities: Physical facilities including laboratories, class rooms, and computer are made available for the learning benefit of the students. The classroom boards and furniture
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facilities are utilized regularly by the teacher and students. The maintenance and clearance of the classrooms and the laboratories are done with the assistance of the non-teaching staff. The college garden is maintained by the gardener appointed by the college. The college has adequate number of computers with internet connections and the needful software is installed in the computers in different locales like office, laboratories, library, departments etc. The maintenance of computers, LAN, servers, printers, projectors, scanners, laptops are done through the external agencies/private vendors regularly. The staff members of every department can make use of the computer system with internet at their seating places. The college website is maintained regularly by the department of computer science. The maintenance of UPS and the Generator is done regularly. Electrical, plumbing and renovation of existing classrooms and laboratory related maintenance is carried out and its expenditure is met from Government allotted funds towards construction, maintenance of infrastructure. All these maintenance works were also carried out by PWD (Tamil Nadu Public Works Department). An amount Rs. 1,00,000/- (Rupees One Lakh only) is allotted for the purchase of the equipment of the laboratory for the academic year 2015-2016. Academic and support facilities: The academic support facilities like library, sports and other platforms supporting overall development of the students like NSS, YRC, and Career Guidance and Counselling is accessible to the students. The sports committee comprising Physical Director along with the three faculty members of the college is headed by the Principal. All the sports activities are conducted from the sports fund generated. The sports fund is generated by collecting an amount of Hundred Rupees from each student admitted in the current academic year along with the fees as prescribed by government norms. The library is also accessible with internet connection facility for the computers and they are loaded with the library software. State Government allots funds for the purchase of books every year. An amount Rs. 2,00,000/- (Rupees Two Lakh only) is allotted for the purchase of the books to the Library for the academic year 2019-2020. Out of which Rs. 2,00,000/- (Rupees Two Lakh only) is spent. Amount sanctioned has been divided among various department based on the students strength and to library for the purchase of Books. Our college is under CCTV Surveillance facilities.

<http://gaccdm.in/infra.php>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	State Government Scholarship Tamil medium students fund	3535	10243889
Financial Support from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved

Soft skill Training	17/06/2019	89	College Faculties
Personal Counseling	17/06/2019	89	College Faculties
Mentoring	17/06/2019	89	College Faculties
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	GAC Career	58	65	12	12
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
PICCOSOFT Software Company	68	3	HDBI, CHIDAMBARAM	93	10
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	20	B.Sc	Mathematics	Govt. Arts College, Cdm	M.Sc., Maths
2020	15	B.Sc	COMPUTER SCIENCE	GOVERNMENT ARTS COLLEGE, C.MUTLUR	M.SC COMPUTER SCIENCE
2020	14	B.Sc	GENEREAL CHEMISTRY	GAC, CDM	M.SC CHEMISTRY
2020	10	B.Sc	Physics	GACCDM	M.Sc Physics

2020	10	B.Sc	Zoology	GOVT. ARTS COLLEGE, CHIDAMBARAM	M.Sc., Zoology
2020	9	B.A	English	GOVT.ARTS .COLLEGE,C.M UTLUR	M.A ENG
2020	8	B.Sc	INDUSTRIAL CHEMISTRY	GAC, CDM	M.SC CHEMISTRY
2020	2	B.A	English	ANNAMALAI UNIVERSITY	M.A ENG
2020	2	B.Sc	INDUSTRIAL CHEMISTRY	ANNAMALAI UNIVERSITY	M.SC CHEMISTRY
2020	2	M.A	English	ANNAMALAI UNIVERSITY	Ph.D.

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Mathematics Association Innaguration	Students/Faculties	80
Sports	Students	279
Cultural Events (Same Institution)	Students	112
Cultural Events (Other Institution)	Students	36
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	NIL	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Supportive bodies of an institution are to provide necessary assistance to students, to enable them to acquire meaningful experiences for learning at the campus and to facilitate their holistic growth and progression. Student Support facilitating mechanisms like guidance cell, placement cell, grievance redressal cell, old students' club, students councillors, student secretaries , class - representatives, event organizing teams at each

departments and teams of students of various interests viz., YRC, NSS, NCC etc... are operating in our institution. Our institution has opportunity for active participation of students on academic and administrative committees. Placement cell: The Institution conducts department wise students meeting with alumni who were all well placed in various government jobs, industries and educational institutions in order to expose students to various job opportunities, besides conducting job fairs. Students' councilors and Grievance redressal cell: All sorts of grievances regarding academic personal issues of students are addressed by the team of senior students staff members. Students' club: Students club comprise of active volunteers from all departments perform various activities and be in-charge of clean and green campus. Also, the current students of this institution having good rapport with passed out students through students club and get involved themselves in brainstorming to take part in various activities of social relevance. Student secretaries: Senior students of each department form a team and they select candidates as Academic Sports secretaries comprising of girls boys students, to act as a bridge between students and staff, to get the active connectivity across the departments. Class - representatives: In the beginning of every semester student-representatives from each class inclusive of nomination from both genders, will participate in the discussion and communicate to concern staff-in charges on their academic needs and they continue to work dynamically throughout the year. Other teams: The institution has various actively working teams to organize sports events, cultural events, teams for conducting academic competitions like quizzes, hackathons etc... In addition to that, teams on social interests like YRC, NCC NSS work throughout the year in identifying and supporting the needy. Extension Activities during learning years, have a visible element for developing right attitude towards community issues, gender disparities, social inequity etc. and in inculcating values and commitment to society. Besides these teams, the institution caters to specific thirst in students according to their multifarious interests to equip themselves for a career of their choice through departmental associations, functioning under the guidance of dedicated faculty members, in which students take active part to exhibit and develop their skills.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

DECENTRALIZATION Each and every department, as an individual sub-unit is given freedom to implement its own ideas and decisions in the student-based activities. Each class in all the departments formed a class level committees

comprising HOD, Class Tutor, and Student Representative. Department Association is formed and annual function is conducted on behalf of the association. Fund is distributed annually to each and every department for the purchase of Laboratory equipment, Books for the concerned department Library. PARTICIPATIVE MANAGEMENT Meetings are convened on a regular basis by the Academic council consisting of The Principal and all the Head of the Departments before implementing any sort of initiative for the betterment of the institution. This is an ample proof for the participative nature of the management. The Heads of the Departments conduct regular meetings with their respective staff members with the consent of The Principal to discuss various aspects for the wellbeing of the students which, in turn, highly useful for the development of the institution. Faculty members and students are encouraged to participate in Seminars/Conferences etc. Regular National/International Seminars/Conferences are being organized. The following committees are formed in our college and they do their roles with utmost sincerity. UG Admission Committee, PG Admission Committee, M.Phil. Admission Committee, Research Committee, College Calendar Committee, Magazine Committee, Departmental Purchase Committee, Timetable Committee, Library Committee, Sports Committee, TC Signing Committee, Anti Ragging Committee, IQAC Committee, RUSA Committee, NCC Committee, NSS Committee, YRC Committee, RRC Committee, Women Empowerment Committee functioning in the college systematically.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The implementation of the curriculum is planned by the Institution in an effective way. The teachers are allocated subjects based on their specialization and experience. Heads of the Department keep track of the progress by contacting department level meetings periodically. The rules and regulations of the university are strictly followed. The efficient functioning of the remedial system encourages the students to perform well in their studies The curriculum is scrutinize and finalized with help of the Faculty members who are university representatives or members in Board of studies based on the present societal and industrial demands and necessities. It is reviewed, revised and enriched through the valuable and valid Feedback from the students. A great number of teachers participate in various bodies of the Institution, such as BoS and Academic Council. All the programmes in the College follow Choice Based Credit System (CBCS).
Teaching and Learning	The IQAC has been playing a vital role in improving the teaching-learning

environment in the college. The following steps have been taken by the IQAC : 1.. To encourage the faculties to use and apply technology in classrooms, learner-centred approach, practical sessions and experiments, student presentations, assignment writing, opportunities for project-based learning, cooperative and collaborative learning and experiential learning, and field work for the benefit of the students learning process. 2. To encourage departments to organize special lectures, seminars, and workshop, conference programmes for the benefit of both faculties and students. 3. To motivate the students to learn and practice the modules on recent trends, the faculty members update themselves through participation in various refresher courses, orientation programmes and attending seminars, conference and workshops in their respective field of knowledge.

**Examination and Evaluation**

It is an affiliated College. Examination and Evaluation are done by Thiruvalluvar University, Vellore. Internal examinations are conducted regularly and marks are recorded which is part of the internal marks. The dates of the examination are informed in the student handbook. Apart from regular test, measures for special coaching are followed to slow learners and weak students

**Research and Development**

Research is given more importance. Both the students and faculty are motivated to obtain major or minor projects from UGC and other funding agencies. Faculty members and students are encouraged to publish articles in Research journals, and to participate and present in seminars, workshops and conferences, make visits to the libraries of Universities and grab the opportunities for active research and for socially relevant research programmes

**Human Resource Management**

Human resource management is done by assigning clearly-drawn and specific tasks and through fixing deadlines for its completion and by creating a culture of working under pressure. Guiding one to use ones abilities to manage crises by promoting the value of self-discipline.

Industry Interaction / Collaboration	Entrepreneurship orientation programmes and activities are organized for the students. Field trips, Industrial visits to companies are organised by the departments to understand the present scenario.
Admission of Students	The admission of the students is made through transparent single window system, a well-known admission system of Government of Tamil Nadu. Admission of students is made as per community quota that is followed as per follows: QUOTA Percentage Allotted OC 31 BC 27 BCM 3 MBC 20 SC 15 SCA 3 ST 1. We serve the students who are socially, economically and geographically backward by backing them through various scheme of the government. The importance of all subjects are explained to the students during the admission counselling as majority of the students are the first generation to college education.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	The accounts of the college as its Grade - I Government college are audited regularly by the Head of the Department of Collegiate Education and External Audit by the Accountant General. Finance committee, comprising of Principal, RJD, and Senior Faculty. Accounts are audited regularly every year by the Accountant General. The Accounts are reconciled with treasury figures. The objections are rectified and audit queries are cleared.
Planning and Development	Teaching faculty and students are encouraged to make use of the computer facilities for their departmental work. The admission process and the enrolment of the students has been computerized. All the departments are instructed to maintain digitized files, and student's profile data.
Administration	The regulations, codes of conduct framed from time to time by the government of Tamil Nadu are strictly followed. The office administration is encouraged to function digitally.
Examination	Exam fees are paid through online on RTGS. Internal marks for theory papers and external marks for practical/viva-voce Exam are submitted through online



to the University as per University norms.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	National Level Workshop on Research Methodology	NIL	11/10/2019	11/10/2019	153	Nil
2020	National Level Workshop on Plagiarism Tools and Publication Techniques	NIL	07/02/2020	07/02/2020	200	Nil
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	3	16/08/2019	29/08/2019	14
Capacity Building Programme for Young Faculty in Social Sciences	3	01/06/2019	14/06/2019	14
Refresher	2	04/12/2019	17/12/2019	14

Course				
Disaster Management -By UGC-HRDC, Bharathiyar University (Short term Course)	1	04/12/2019	10/12/2019	7
Refresher Course in Chemical, Physical and Materia Sciences By HRDC-PU	2	14/06/2019	27/06/2019	14
Refresher Course in Chemical, and Physical By HRDC-Sri Vengateswara University, Tirupati	1	09/09/2019	21/09/2019	14
Research Methodology By UGC - HRDC, Bharathiar University (Short Term Course)	1	12/09/2019	18/09/2019	7
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
40	95	10	10

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
New Health Insurance Scheme, Thrift Society, Festival advance	New Health Insurance Scheme, Thrift Society, Festival advance	Yearly community Scholarship, Free bus pass, Govt Hospitals

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

**INTERNAL AUDIT:** At the end of every financial year, stock verification committee is formulated by the Principal to visit every department to physically verify the equipment, stock registers and other resources kept in the departments and also inspect the records maintained by them. **EXTERNAL AUDIT:** External auditing is done by Auditor General, Chennai, and The Director, Directorate of Collegiate Education, Chennai. The accounts of the College are being Audited by AG, Chennai at periodical intervals.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
No file uploaded.		

6.4.3 – Total corpus fund generated

0
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	IQAC/ Inter departmentof our college
Administrative	Yes	AGS Office Chennai	Yes	DCE, Chennai

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

All first year students of both UG and PG are enrolled as members in PTA association • Parent-Teacher Meeting is conducted once in a year. Parents are invited to give their feedback on various aspects of the development of students both in academic and infrastructure facilities. • Assistants are appointed from the Parent Teacher Association Fund. Temporary Teaching Faculty are appointed for vacancies. They Participate in meetings and give their suggestions and support.

6.5.3 – Development programmes for support staff (at least three)

NIL
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

i) Green initiatives ii) ICT enabled classrooms iii) Construction of New Network lab for PG Students

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nil	NIL	Nil	Nil	Nil	0
No file uploaded.					

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nil	Nil	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	Nil	NIL	NIL	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	Nil
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Saplings were placed to make the campus green and to breathe pollution free air. The curriculum includes environmental education to teach students how to live and lead an eco-friendly life. 2. Committees are formed to ensure the college campus as a tobacco free one. 3. Steps are taken to make the students aware of the dangers of plastics and they are instructed to keep their classrooms clean and to keep the college campus plastic free. 4. Utilizing rainwater harvesting systems allows for the replacement of the earth water table. 5. Most classrooms have large windows that let in lots of natural light, reducing the demand for energy. Using paper plates and cups is suggested on campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice - 1 Title of the Practice: Periodical meeting to review

institutional activities: Periodic meetings help to review the activities of every department, to improve the departmental activities, to encourage the faculty members, research scholars and students for improving their academic skill and talent in the highly competitive world. 2. Objective of the Practice:

- To assess the performance of faculty members in their contributions in research, conduct of seminars/symposia/workshops, attending Faculty development Programmes/orientation programmes, and organising extension programmes
- To assess the students' performance in examinations, project works, internship works, communication skills and their placement
- To evaluate growth of the institution by analysing the utilization of infrastructure facilities acquired, organization of co-curricular activities, quality of publications, awards and rewards obtained

3. Context: Review meeting supports overall progress of students, scholars, teachers and institution in the arena of learning and development. In order to find out the space in the teaching-learning process and to rectify them in a right time the periodic review meeting is conducted to review the activities of all departments. The review meeting is to strengthen the approaches followed by the institution for the development of faculty members and students. It offers an opening to focus on the specialized and job oriented activities of the institution. The ultimate goal of the review meeting is to facilitate the upgradation of the teaching-learning process. 4. Practice:

As per the direction of the authority, the head of the institution assigns a tutor for every class. The tutor documents the requirements of students such as internal assessment tests, varsity model examination, slip tests, exam results of every semester, students involvement in industrial training undertaken, projects reports to promote career development and employments. The faculty performance assessment mainly focuses on the employees' performance towards academic goal of the institution. The agenda mainly focuses on number of quality papers published, research proposals submitted, industrial tie-ups, and these are reviewed periodically in order to enhance the capability and institutional quality. Similarly, institutional plan is also reviewed by analysing the output of academic audit conducted student participation in extra-curricular and co-curricular activities conduct of quality seminars, conferences and workshops. Student placement will be evaluated through total number of companies conducted campus interview and total number of placement obtained. Advantages: Performance of students, faculty members, department and institution has been documented, assessed and reviewed. Such reviews helped to find gap areas or contradictions in teaching-learning methods and to resolve further development. Disadvantages: The practice of reviewing and evaluating the progress of the activities requires much of time and man power. Maintenance of all the documents in electronic form is also complex and puzzling due to the remote locality of the institution. 5. Outcome: Periodical review meeting of institutional activities helped in understand the performance of students, researchers and faculty members of different departments and in identifying the gap areas to be rectified for better performance. Students are encouraged to participate more number of extra-curricular activities. Based on the overall performance of students the training will be given before interview for getting placements. The review meeting helped to consistently encourage the faculty members for submission of research proposals to various funding agencies and for publication of quality research articles in peer-reviewed journals.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gaccdm.in/best.php>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The mission of the college is to give the students a comprehensive preparation for life with holistic approach. As the students are coming from the mass group who are socially, economically and geographically backward in their status. As they are large in number, they were given financial support and assistance through volunteers, non-Governmental Organisations, Alumni Association and philanthropists in addition to the scholarships availed from the Government of Tamil Nadu. The Motto of our college is to develop the intellectual capacity and personality development of the students to withstand in the changing pattern of the society. Furthermore, the college offers an inspiring platform for the students to equip Entrepreneurial skills. The various competitions conducted in the college tests the multifaceted talent and abilities of the students in a way to reach all-round success and development. Moreover, the college gives an encouragement to make the students self-reliant and independent to explore their own opportunities and to tackle the challenges of life to breed in themselves their strength and spirit to grow with world around them. The changes emerged among the students at academic Pursuits, Sports and at the aesthetical, environmental and ethical values which shape their life and career in a new dimension. Despite the economic backwardness and social milieu, the students prepare themselves to meet challenges and to get the strength and support for that. The students are inspired, motivated and guided to inculcate themselves in leadership quality and skill and they are introduced to relevant exposures to improve leadership potential to guide the deprived masses towards a better standard of living by giving due impetus to social justice and democratic citizenship. The students volunteers associations like NSS, YRC, are given proper attention to the above-mentioned level of development and achievement with full involvement and commitment to reach their goals.

Provide the weblink of the institution

<http://gaccdm.in/vision.php>

#### **8.Future Plans of Actions for Next Academic Year**

- To motivate faculty members to publish research papers in indexed journals. • To encourage students to commit themselves in the domain of research. • To maintain quality of research in all fields. To prepare question bank in electronic format. • To Plan to conduct soft skill training program To motivate students on the creation of new software • To provide ICT (Information and Computer Technology) training to all staff members