



Yearly Status Report - 2015-2016

Part A

Data of the Institution

| | | |
|---|--|-----------------------------------|
| 1. Name of the Institution | | GOVERNMENT ARTS COLLEGE |
| Name of the head of the Institution | | Dr. N.Santhi., M.Sc, M.Phil, Ph.D |
| Designation | | Principal |
| Does the Institution function from own campus | | Yes |
| Phone no/Alternate Phone no. | | 04144231770 |
| Mobile no. | | 8903539292 |
| Registered Email | | gaccdm2014@gmail.com |
| Alternate Email | | gaccdmiqac2020@gmail.com |
| Address | | C.MUTLUR, CHIDAMBARAM |
| City/Town | | CHIDAMBARAM |
| State/UT | | Tamil Nadu |
| Pincode | | 608102 |
| 2. Institutional Status | | |

| | |
|--|-------------------------------------|
| Affiliated / Constituent | Affiliated |
| Type of Institution | Co-education |
| Location | Rural |
| Financial Status | state |
| Name of the IQAC co-ordinator/Director | Dr. S.Meena., M.Sc., M.Phill., Ph.D |
| Phone no/Alternate Phone no. | 04144295365 |
| Mobile no. | 9976990777 |
| Registered Email | gaccdmiqac2020@gmail.com |
| Alternate Email | gaccdm2014@gmail.com |

3. Website Address

| | |
|--|---|
| Web-link of the AQAR: (Previous Academic Year) | http://www.gaccdm.in/aqar/2014-2015.pdf |
| 4. Whether Academic Calendar prepared during the year | Yes |
| if yes,whether it is uploaded in the institutional website: Weblink : | http://www.gaccdm.in/Academics%20Calendar/2015-16.pdf |

5. Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity | |
|-------|-------|------|-----------------------|-------------|-------------|
| | | | | Period From | Period To |
| 1 | C++ | 66.0 | 2005 | 20-May-2005 | 19-May-2010 |
| 2 | B | 2.36 | 2016 | 19-Jan-2016 | 18-Jan-2021 |

| | |
|---|-------------|
| 6. Date of Establishment of IQAC | 05-Nov-2012 |
|---|-------------|

7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|------------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| First IQAC Meeting | 13-Jul-2015 1 | 22 |

| | | |
|---------------------------------|------------------|----|
| Second IQAC Meeting | 15-Oct-2015 1 | 22 |
| Third IQAC Meeting | 19-Feb-2016 1 | 22 |
| Academic Advisory Board Meeting | 06-Jul-2015 1 | 14 |
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--------------------------------|---------------------------------------|----------------------|-----------------------------|---------|
| Department | ACADEMIC FACILITIES STORES EQUIPMENTS | State Govt | 2015 365 | 100000 |
| Department | ACADEMIC FACILITIES COST OF BOOKS | State Govt | 2015 365 | 150000 |
| Faculty | Major Project | UGC | 2015 1095 | 7240000 |
| Faculty | Young Scientist | SERB, Govt. of India | 2015 1095 | 600000 |
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Planning to Conduct workshops, Seminars in various departments of the college in the current academic year

Motivating students community to participate in the fine arts competition and sports meet outside the college

Motivated to improve the quality of Teaching and learning among the faculty members and the students respectively

Motivating the teaching faculty of the college to present papers in the seminars, conference and to publish articles and books

Promoting research activities by motivating teaching faculty to get grant from higher education agencies

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|---|---|
| Introduction of new programmes to cater the academic needs for diversified beneficiaries | Four new courses B.C.A.,M.Sc., (Computer Science) and M.Phil and Ph.D., in Zoology were introduced in the respective Departments of Computer Science and Zoology. |
| Motivation to post graduate and research students to prepare for competitive examinations | A special Orientation programme was organised in order to take part in the NET, SLET and other competitive examinations. |
| Special training for SC/ST students | A special training programme for ST/ST students were conducted with the financial support of State Government. |
| Collection of Data for SSR | Data was collected and collated for the preparation of SSR as per the direction of NAAC. |
| Prompting of the staff members for undertaking research and publish quality research papers in reputed journals | A total of 22 research papers has been published in the peer reviewed & UGC approved journals during the year |
| Installation of CCTV and Surveillance camera in the campus for safety and security | CCTV and Surveillance camera are fixed in the campus for the safety of students and staff members. |

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14. Whether AQAR was placed before statutory body ?

Yes

| Name of Statutory Body | Meeting Date |
|--------------------------|--------------|
| College Academic Council | 19-Feb-2016 |

| | |
|---|-------------|
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | No |
| 16. Whether institutional data submitted to AISHE: | Yes |
| Year of Submission | 2016 |
| Date of Submission | 15-Feb-2016 |
| 17. Does the Institution have Management Information System ? | No |

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum implemented in the higher education institute must be flexible enough to accommodate the changing scenario in the academia and industry and the consequent changing needs in the society. Such flexibility makes the curriculum socially relevant. Since Government Arts College, Chidambaram, is affiliated to Thiruvalluvar University, Vellore. Hence curriculum planning is done by Thiruvalluvar University with consultation of experts sought from different institutions as Board of Studies members. The spirit of this change has been incorporated into implementation of the curriculum by this college. Different departments and teachers concerned implement the curricula and maintain lesson plan and syllabus progress register which is supervised by respective heads of the departments and the Principal of the College in order to ensure the curriculum completion, delivery and implementation to achieve significant success. Since employability depends more on skills than on knowledge these days, there is an increased percentage of skill component in the current curriculum. Soft Skill Development Course and Skill Based Electives are made mandatory for the undergraduate programs. The faculty handling these courses are highly skilled in soft skills and thus the course outcome is achieved with the utmost benefit to the student community. Moreover, the faculty members enhance their academic carrier by participating various subject Refresher Courses and Seminars/Conferences to update themselves in the latest development in their Core Subjects and Education Technology. Beyond the traditional lecture methods, Faculty members are making use of Power Point Presentation, Animations and Video clippings, Concept Tests, Group Discussions and Virtual Laboratory to make the teaching and learning process effective and successful. Post Graduate students are encouraged and motivated to take participation in the seminar using Power Point Presentations. They are also given periodical assignments and projects related to their subjects and instructed to collect study material and information from the online sources.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entreprene urship | Skill Development |
|-------------|-----------------|-----------------------|----------|---|-------------------|
|-------------|-----------------|-----------------------|----------|---|-------------------|

| | | | | | |
|---------------------------|-----|------------|-----|---------------|--|
| Computer Literacy Program | Nil | 22/06/2005 | 180 | Employability | Computer Skill for Non-Computer Science Students |
|---------------------------|-----|------------|-----|---------------|--|

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|---------------------------|---------------------------------|-----------------------|
| MPhil | Zoology (FULL TIME / PART TIME) | 11/03/2016 |
| PhD or DPhil | Zoology (FULL TIME / PART TIME) | 11/03/2016 |
| MSc | Computer Science | 11/03/2016 |
| BCA | Computer Applications | 11/03/2016 |
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--|---|
| BA | TAMIL, ENGLISH, ECONOMICS | 16/06/2012 |
| MA | TAMIL, ENGLISH, ECONOMICS | 16/06/2012 |
| BBA | BUSINESS ADMINISTRATION | 16/06/2012 |
| BCom | COMMERCE | 16/06/2012 |
| MCom | COMMERCE | 16/06/2012 |
| BSc | MATHS, PHYSICS, CHEMISTRY, BOTANY, ZOOLOGY, COMPUTER SCIENCE | 16/06/2012 |
| MSc | MATHS, PHYSICS, CHEMISTRY, BOTANY, ZOOLOGY, COMPUTER SCIENCE | 16/06/2012 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 838 | 0 |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---------------------------|----------------------|-----------------------------|
| Environmental Studies | 25/06/2015 | 838 |
| Value Education | 03/12/2015 | 838 |
| Soft Skill Development | 03/12/2015 | 838 |
| View File | | |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---------------------------|--------------------------|---|
| BBA | BUSINESS ADMINISTRATION | 27 |
| View File | | |

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Yes |
| Employers | No |
| Alumni | No |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

| Feedback Obtained |
|---|
| <p>The feedback and suggestions from stakeholders viz., Students, Alumni, Parents, Faculties Staff members were carefully been analyzed as their feedback radically showcases the actual quality of teaching learning process enabling identification of the strengths of teaching as well as the possible improvements and also, the feedback system in place will have an active process of identifying and drawing pertinent pointers to enhance the learning effectiveness. The following were some of the key points recognized from the feedbacks and the subsequent actions taken: ? Opinion from Students: • Need of enhancing problem solving approach in teaching in order to face competitive exams without fear. • Exposure to industries. • Need of placement training program. ? Action taken: Exposure to NPTEL courses and e PG pathshala materials were downloaded and were provided to students. Industrialists were invited for lectures regarding various job opportunities. Furthermore, in plant visits were organized. ? View from Parents: • Need for personality development and improving communication skills. • Need for improving hostel facilities. ? Action taken: The students were addressed with soft skills development classes in order to improvise their communication as well as personality traits. Steps taken to communicate authorities concerned to improve the hospitality in hostel. ? Criticism from Alumni: • Need for improving class room facilities. • Need for including project oriented curriculum. • Need for special care and easily understandable study materials for late bloomers, especially for those from rural background. ? Action taken: The views were communicated to both government authorities concerned and authorities in University for project - work inclusion during syllabus revision. Specially designed inputs are provided to the needy students with learning difficulties. ? Pointers from Faculty members: • Need for access to e-resources so as to improvise teaching-learning process. • Need for industrial connectivity, so as to improve job opportunities for students and research oriented activities. ? Action taken: Computers aids were provided and permission to create industrial tie-ups was granted. ? Comment from Staff members: • Need for training programs for improving their technical skills. • Need to increase the number of computers for their access. ? The permissions were granted to attend various courses enhancing their skills and necessary internal arrangements were done to spare computers for the access of staff members.</p> |

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|-------------------------------|---------------------------|--------------------------------|-------------------|
| BSc | Zoology | 30 | 500 | 30 |
| BSc | Mathematics (Tamil Medium) | 40 | 804 | 43 |
| BSc | Botany | 30 | 500 | 30 |
| BCom | Commerce | 120 | 625 | 120 |
| BSc | Computer Science | 63 | 804 | 61 |
| BCA | Computer Applications | 30 | 653 | 12 |
| BSc | Chemistry | 60 | 804 | 57 |
| BSc | Industrial Chemistry | 120 | 804 | 112 |
| BA | Tamil | 50 | 804 | 50 |
| BA | Economics (Tamil Medium) | 40 | 303 | 43 |

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2015 | 2147 | 375 | 29 | 6 | 78 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 40 | 19 | 5 | 1 | 1 | 0 |

[View File of ICT Tools and resources](#)

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Our institution has well-framed students mentoring systems at all levels i.e. undergraduate and postgraduate level wherein individual care and attention is being given to each and every student. The objectives are monitoring the academic progress and the overall behaviour of the students. The Tutors maintain the details of the students assigned to them to keep track of the growth and development of each student inside the campus. The tutors find the problems of the students both academic and personal and to act as counsellors. The tutors also identify the students who are economically backward and make adequate arrangements for getting them financial assistance from the appropriate authority. The Mentors perform the following functions: • Maintenance of personal details of the students including their address, contact numbers, overall academic performance and

progress. It will help the mentors to track the academic performance of his/her mentees. • Guiding the students regarding choice of projects, seminars, presentations etc. • Advising and encouraging the students in all academic matters and reduce the student drop-out rates. • Assessing, identifying and understanding the status of slow learners and encouraging the progressive learners. • Guiding the students in taking up extra-curricular activities. • Contacting the parents/guardians and conducting parent teachers meet of the students to inform the parents in friendly way in case of their academic irregularities, behavioural changes through the Head of the Department or Principal. • Counselling the students in matters of their career. • Providing the information to the college about the academic performance of the alumni. Providing psychosocial support at the time of need. • Enhancing the mentees confidence and perseverance to provide support system.

| | | |
|--|-----------------------------|-----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| 2522 | 78 | 1 : 32 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 98 | 64 | 33 | 16 | 44 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---|---|-------------|--|
| No Data Entered/Not Applicable !!! | | | |
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|-----------------------------------|----------------|--|---|
| BA | U03, U04, U07 | ODD/2015 | 05/11/2015 | 18/02/2016 |
| BBA | U08 | ODD/2015 | 05/11/2015 | 18/02/2016 |
| BSc | U17, U18, U22, U25, U28, U33, U34 | ODD/2015 | 05/11/2015 | 18/02/2016 |
| MA | P02, P06 | ODD/2015 | 05/11/2015 | 18/02/2016 |
| MSc | P14, P20, P23, P15 | ODD/2015 | 05/11/2015 | 18/02/2016 |
| BA | U03, U07 | EVEN/2016 | 15/04/2016 | 17/06/2016 |
| BBA | U08 | EVEN/2016 | 15/04/2016 | 17/06/2016 |
| BSc | U17, U18, U22, U25, U28, U33, U34 | EVEN/2016 | 15/04/2016 | 17/06/2016 |
| MA | P02, P06 | EVEN/2016 | 15/04/2016 | 17/06/2016 |
| MSc | P20, P14, | EVEN/2016 | 15/04/2016 | 17/06/2016 |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

University follows CBCS system that has two components for assessment. One is internal test and the other is external examination. The internal test carries 50 marks for all the subjects. Internal marks for practical are 50. The College follows a systematic approach on Continuous Internal Assessment with students being evaluated. As per the norms of the university, three internal tests are conducted for every semester. Internal tests are centralized and conducted systematically and periodically. Same pattern of question paper is used in the internal examinations. Internal marks awarded to the students are displayed on the notice board to promote transparency and uploaded the Internal marks in the University web portal. Assignments, seminars, projects and practicals are conducted. Internal tests facilitate continuous assessment of the student's progress. Students are encouraged to write improvement tests if they get low marks in internal tests. For practical assessments, the student is assessed by on the consideration of the attendance percentage, observation report, record note books and overall performance which is valued by the course teacher. Retest are conducted for the students who are engaged in the service programs related to sports/NSS. Reforms: Model examination is conducted at the end of the every semester before the University examination commences.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

In the beginning of every academic year, the academic calendar is prepared for the entire year which is helpful to make students well-informed regarding the working days, details of working order, dates of internal, model, practical and university exams. It is prepared with the view to the reference to the state calendar and the academic calendar of the affiliated university to ensure smooth conduct of the activities of the College. Keeping in view of the number of working days, test for internal evaluation are decided and mentioned in the academic calendar. The complete evaluation process as well as the examination schedule is communicated to the students through academic calendar. The schedules of the internal tests are informed in the academic calendar. The college also has an examination committee comprising two faculty members who prepare the schedule for the monthly tests and model examination. Changes in academic calendar are made only after getting the consent in the council.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gaccdm.in/spl.php>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|---|---|-----------------|
| U07 | BA | Tamil | 50 | 30 | 60 |
| U04 | BA | English | 114 | 72 | 63.16 |
| U33 | BSc | Zoology | 89 | 54 | 60.67 |
| U25 | BSc | Mathematics | 33 | 16 | 48.48 |

| | | | | | |
|---------------------------|------|--------------------------------|-----|----|-------|
| | | (Tamil Medium) | | | |
| U34 | BSc | Botany | 29 | 22 | 75.86 |
| U10 | BCom | Commerce | 107 | 72 | 67.29 |
| U18 | BSc | Computer Science | 58 | 51 | 87.93 |
| U17 | BSc | Chemistry | 50 | 15 | 30.00 |
| U22 | BSc | Industrial Chemistry (Shift I) | 48 | 7 | 14.58 |
| U08 | BBA | Business Administration | 40 | 13 | 32.50 |
| View File | | | | | |

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://gaccdm.in/sss.php>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---------------------------|----------|----------------------------|------------------------|---------------------------------|
| Major Projects | 1095 | UGC | 1231500 | 724000 |
| Minor Projects | 1095 | SERB, Govt of India | 1340000 | 600000 |
| View File | | | | |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---|-------------------|------------|
| Workshop on MATLAB and its Applications | Mathematics | 16/10/2015 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|---|-----------------|-----------------|---------------|----------|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|---|------|--------------|----------------------|--------------------|----------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| Nil | 0 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| Chemistry | 4 |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---------------|-------------|-----------------------|--------------------------------|
| International | Zoology | 4 | 0 |
| International | Mathematics | 9 | 0 |
| National | Botany | 2 | 0 |
| National | Chemistry | 7 | 0 |

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|------------|-----------------------|
| Zoology | 2 |
| Botany | 3 |

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---|-------------------------------------|--|---------------------|----------------|--|---|
| Antidiabetic activity of catharanthus roseus in alloxan induced diabetic rats | B.Aruljothi and S.Sankar Samipillai | International Journal Of Modern Research and Reviews | 2016 | 0 | PG and Research Department of Zoology ,Govt. Arts College, Chidambaram | 0 |
| Total heterotrophic bacterial load in the gut of detritus fishes: a case study of | V. Thangamani and N. Rajendran | Current World Environment | 2016 | 0 | PG and Research Department of Zoology ,Govt. Arts College, Chidambaram | 0 |

| | | | | | | |
|---|--|--|------|---|--|---|
| Pichavaram mangrove environment, south-east | | | | | | |
| Bioprospects of Microbial Enzymes from Mangrove-Associated Fungi and Bacteria | K. Sarav anakumar, N. Rajendran, K. Kathiresan and J. Chen | Advances in food and Nutrition research | 2016 | 0 | PG and Research Department of Zoology, Govt. Arts College, Chidambaram | 0 |
| Protective effect of taurine and glutathione against mercury induced toxicity in the brain tissue of rats | S.Sankar Samipillai and G.Jagadeesan | International Journal Of Modern Research and Reviews | 2016 | 0 | PG and Research Department of Zoology, Govt. Arts College, Chidambaram | 0 |
| View File | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|----------------|------------------|---------------------|---------|---|---|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 6 | 17 | 1 | 0 |
| View File | | | | |

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|-------------------------|--|--|--|
| Campus Cleaning | Chemistry Department | 10 | 150 |
| Swine flu | NSS/Chidambaram | 15 | 257 |

| | | | |
|---|----------------------------|----|-----|
| awareness on 24.07.15 | General hospital | | |
| Blood donation Camp on 2.8.2015 | NSS | 2 | 33 |
| Independence Day 15.08.2015 | NSS | 55 | 200 |
| Republic Day celebration 26.01.2016 | NSS/ Physical education | 45 | 225 |
| Untouchability eradication Day- visited near by village and had tea, 26.01.2016 | NSS | 13 | 25 |
| Campus cleaning 31.01.2016 | NSS | 25 | 400 |
| Blood donation Camp | YRC | 2 | 25 |
| Aids Awareness Programme | NSS | 10 | 50 |
| View File | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|------------------------------|--------------------------------|--|------------------------------|
| Blood donation Camp, 2016 | Certificate of appreciation | Civil Surgeon, General Hospital, Chidambaram | 33 |
| View File | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|--------------------------------|---|--------------------------------|--|--|
| Blood donation Camp | YRC | Blood donation Camp | 2 | 25 |
| Aids Awareness Programme | NSS | Aids Awareness Programme | 10 | 50 |
| Swachh Bharat | Chemistry Department | Campus Cleaning | 10 | 150 |
| View File | | | | |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---|-------------|-----------------------------|----------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|---------------------------|----------------------|---|---------------|-------------|-------------|
| Project Work | Project Work | Neycer India Limited, Vadalur, Cuddalore District, MRK co-operative sugar Mill, | 01/01/2016 | 26/02/2016 | 27 |
| View File | | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---|--------------------|--------------------|---|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 250000 | 250000 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|-------------------|-------------------------|
| Class rooms | Newly Added |
| No file uploaded. | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| Null | Null | Null | 2022 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|----------------------|----------|---------|-------------|--------|-------|---------|
| Text Books | 23850 | 2377954 | 406 | 150000 | 24256 | 2527954 |
| Reference | 101 | 183797 | 0 | 0 | 101 | 183797 |

| | | | | | | |
|---------------------------|-----|-------|---|---|-----|-------|
| Books | | | | | | |
| e-Journals | 323 | 16720 | 0 | 0 | 323 | 16720 |
| View File | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---|--------------------|---------------------------------------|-----------------------------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|--------------|-----------------|--------------|----------|------------------|------------------|----------|-------------|---------------------------------|----------|
| Existing | 105 | 65 | 4 | 0 | 35 | 3 | 12 | 1 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 105 | 65 | 4 | 0 | 35 | 3 | 12 | 1 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| |
|--------------|
| 1 MBPS/ GBPS |
|--------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|---|--|
| Soft copy of concern subjects provided in the Institute website | http://www.gaccdm.in/ |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 10000 | 10000 | 0 | 0 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

| |
|---|
| <p>The maintenance Utilization of physical, academic and support facilities of every academic year is maintained with a standard policy and procedure by our college. This is implemented by forming various committees and administered through the committees headed by the Principal. Physical facilities: Physical facilities including laboratories, class rooms, and computer are made available for the learning benefit of the students. The classroom boards and furniture facilities are utilized regularly by the teacher and students. The maintenance and clearance of the classrooms and the laboratories are done with the</p> |
|---|

assistance of the non-teaching staff. The college garden is maintained by the gardener appointed by the college. The college has adequate number of computers with internet connections and the needful software is installed in the computers in different locales like office, laboratories, library, departments etc. The maintenance of computers, LAN, servers, printers, projectors, scanners, laptops are done through the external agencies/private vendors regularly. The staff members of every department can make use of the computer system with internet at their seating places. The college website is maintained regularly by the department of computer science. The maintenance of UPS and the Generator is done regularly. Electrical, plumbing and renovation of existing classrooms and laboratory related maintenance is carried out and its expenditure is met from Government allotted funds towards construction, maintenance of infrastructure. All these maintenance works were also carried out by PWD (Tamil Nadu Public Works Department). An amount Rs. 1,00,000/- (Rupees One Lakh only) is allotted for the purchase of the equipment of the laboratory for the academic year 2015-2016. Academic and support facilities: The academic support facilities like library, sports and other platforms supporting overall development of the students like NSS, YRC, and Career Guidance and Counselling is accessible to the students. The sports committee comprising Physical Director along with the three faculty members of the college is headed by the Principal. All the sports activities are conducted from the sports fund generated. The sports fund is generated by collecting an amount of Hundred Rupees from each student admitted in the current academic year along with the fees as prescribed by government norms. The library is also accessible with internet connection facility for the computers and they are loaded with the library software. State Government allots funds for the purchase of books every year. An amount Rs. 1,50,000/- (Rupees One Lakh and Fifty Thousand only) is allotted for the purchase of the books to the Library for the academic year 2015-2016. Out of which Rs. 1,49,948/- (Rupees One Lakh Forty nine thousand nine hundred and forty eight only) is spent. Amount sanctioned has been divided among various department based on the students strength and to library for the purchase of Books. Our college is under CCTV Surveillance facilities.

<http://gaccdm.in/infra.php>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------------|--------------------|------------------|
| Financial Support from institution | State Government Scjhsolarship | 2865 | 7940212 |
| Financial Support from Other Sources | | | |
| a) National | Nil | 0 | 0 |
| b) International | Nil | 0 | 0 |

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|-----------------------|-----------------------------|-------------------|
| Soft Skill Training | 17/06/2015 | 71 | College Faculties |

| | | | |
|---------------------------|------------|----|-------------------|
| Personal Counseling | 17/06/2015 | 71 | College Faculties |
| Mentoring | 17/06/2015 | 22 | College Faculties |
| View File | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|---------------------------|-------------------------------------|--|--|--|---------------------------|
| 2015 | Tamilnadu Public Service Commission | 40 | 70 | 0 | 0 |
| View File | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 0 | 0 | 0 |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| FOXCONN INDIA PLTD | 48 | 4 | Nil | 0 | 0 |
| View File | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|------|--|--------------------------|---------------------------|----------------------------|---------------------------------|
| 2016 | 4 | BA | English | B.Ed | ANNAMALAI UNIVERSITY |
| 2016 | 6 | M.A | English | M.Phil | GOVT. ARTS COLLEGE, CHIDAMBARAM |
| 2016 | 4 | M.Phil | Zoology | Ph.D | GOVT. ARTS COLLEGE, CHIDAMBARAM |
| 2016 | 3 | M.Sc | Zoology | Ph.D | GOVT. ARTS COLLEGE, CHIDAMBARAM |

| | | | | | |
|---------------------------|---|------|-------------|--------|-----------------------------------|
| 2016 | 1 | M.Sc | Mathematics | M.Phil | Annamalai University, Chidambaram |
| View File | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|---|---|
| No Data Entered/Not Applicable !!! | |
| No file uploaded. | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|---------------------------|------------------|------------------------|
| Athletics | Inter College | 1 |
| Athletics | Inter Department | 103 |
| View File | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Supportive bodies of an institution are to provide necessary assistance to students, to enable them to acquire meaningful experiences for learning at the campus and to facilitate their holistic growth and progression. Student Support facilitating mechanisms like guidance cell, placement cell, grievance redressal cell, old students' club, students counselors, student secretaries , class - representatives, event organizing teams at each departments and teams of students of various interests viz., YRC, NSS, NCC etc... are operating in our institution. Our institution has opportunity for active participation of students on academic and administrative committees. Guidance cell: The senior students involve themselves in the teams which give orientation to the new comers every year. Participating in such activities nurtures leadership skills and team spirit in the students. Placement cell: The Institution conducts department wise students meeting with alumni who were all well placed in various government jobs, industries and educational institutions in order to expose students to various job opportunities, besides conducting job fairs. Students' councilors and Grievance redressal cell: All sorts of grievances regarding academic personal issues of students are addressed by the team of senior students staff members. Old students' club: The current students of this institution having good rapport with passed out students through students club and get involved themselves in brainstorming to take part in various activities of social relevance. Interaction of old students with current years students forming the club can observe the activities of the institution and have the ability to influence the actions, decisions, policies, practices or goals of the organization leads to mutual benefit to both the parties. Student secretaries: Senior students of each department form a team

and they select candidates as Academic Sports secretaries comprising of girls boys students, to act as a bridge between students and staff to get the active connectivity across the departments. Class - representatives: In the beginning of every semester student representatives from each class inclusive of nomination from both genders, will participate in the discussion and communicate to concern staff-in charges on their academic needs and they continue to work dynamically throughout the year. Event organizing teams: The institution has various actively working teams to organize sports events, cultural events, teams for conducting academic competitions like quizzes, hackathons etc.. In addition to that, teams on social interests like YRC, NCC NSS work throughout the year in identifying and supporting the needy. Extension Activities during learning years, have a visible element for developing right attitude towards community issues, gender disparities, social inequity etc. and in inculcating values and commitment to society. Besides these teams, the institution caters to specific thirst in students according to their multifarious interests to equip themselves for a career of their choice through departmental associations, functioning under the guidance of dedicated faculty members. The Institution has various associations such as Tamil Mandram in Tamil department, English Club in English department, Mat - Club in Mathematics department, Chemical Society in Chemistry department, etc., in which students take active

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

DECENTRALIZATION: Each and every department, as an individual sub-unit is given freedom to implement its own ideas and decisions in the student-based activities. Each class in all the departments formed a class level committees comprising HOD, Class Tutor, and Student Representative. Department Association is formed and annual function is conducted on behalf of the association. Fund is distributed annually to each and every department for the purchase of Laboratory equipment, Books for the concerned department Library. **PARTICIPATIVE MANAGEMENT:** Meetings are convened on a regular basis by the Academic council consisting of The Principal and all the Head of the Departments before implementing any sort of initiative for the betterment of the institution. This is an ample proof for the participative nature of the management. The Heads of the Departments conduct regular meetings with their respective staff members with the consent of The Principal to discuss various aspects for the wellbeing of the students which, in turn, highly useful for the development of the institution. Faculty members and students are encouraged to participate in

Seminars/Conferences etc. Regular National/International Seminars/Conferences are being organized. The following committees are formed in our college and they do their roles with utmost sincerity. UG Admission Committee, PG Admission Committee, M.Phil. Admission Committee, Research Committee, College Calendar Committee, Magazine Committee, Departmental Purchase Committee, Timetable Committee, Library Committee, Sports Committee, TC Signing Committee, Anti Ragging Committee, IQAC Committee, RUSA Committee, NCC Committee, NSS Committee, YRC Committee, RRC Committee, Women Empowerment Committee functioning in the college systematically.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|--|---|
| Library, ICT and Physical Infrastructure / Instrumentation | The following amounts are spent on maintenance of Campus Infrastructure and facilities Rs. 17 Lakh, Equipment Rs. 2.5 Lakh and others Rs. 0.6 Lakhs from the funds of State government |
| Human Resource Management | Human resource management is done by assigning clearly-drawn and specific tasks and through fixing deadlines for its completion and by creating a culture of working under pressure. Guiding one to use ones abilities to manage crises by promoting the value of self-discipline. |
| Industry Interaction / Collaboration | Entrepreneurship orientation programmes and activities are organized for the students. Field trips, Industrial visits to companies are organised by the departments to understand the present scenario |
| Admission of Students | The admission of the students is made through transparent single window system, a well-known admission system of Government of Tamil Nadu. Admission of students is made as per community quota that is followed as per follows: QUOTA Percentage Allotted OC 31 BC 27 BCM 3 MBC 20 SC 15 SCA 3 ST 1. We serve the students who are socially, economically and geographically backward by backing them through various scheme of the government. The importance of all subjects are explained to the students during the admission counselling as majority of the students are the first generation to college education. |
| Curriculum Development | The implementation of the curriculum is planned by the Institution in an effective way. The teachers are |

allocated subjects based on their specialization and experience. Heads of the Department keep track of the progress by contacting department level meetings periodically. The rules and regulations of the university are strictly followed. The efficient functioning of the remedial system encourages the students to perform well in their studies. The curriculum is scrutinized and finalized with help of the Faculty members who are university representatives or members in Board of studies based on the present societal and industrial demands and necessities. It is reviewed, revised and enriched through the valuable and valid Feedback from the students. A great number of teachers participate in various bodies of the Institution, such as BoS and Academic Council. All the programmes in the College follow Choice Based Credit System (CBCS).

Teaching and Learning

The IQAC has been playing a vital role in improving the teaching-learning environment in the college. The following steps have been taken by the IQAC : 1. To encourage the faculties to use and apply technology in classrooms, learner-centred approach, practical sessions and experiments, student presentations, assignment writing, opportunities for project-based learning, cooperative and collaborative learning and experiential learning, and field work for the benefit of the students learning process. 2. To encourage departments to organize special lectures, seminars, and workshop, conference programmes for the benefit of both faculties and students. 3. To motivate the students to learn and practice the modules on recent trends, the faculty members update themselves through participation in various refresher courses, orientation programmes and attending seminars, conference and workshops in their respective field of knowledge.

Examination and Evaluation

It is an affiliated College. Examination and Evaluation are done by Thiruvalluvar University, Vellore. Internal examinations are conducted regularly and marks are recorded which is part of the internal marks. The dates of the examination are informed in the student handbook. Apart from

| | |
|--------------------------|--|
| | regular test, measures for special coaching are followed to slow learners and weak students |
| Research and Development | Research is given more importance. Both the students and faculty are motivated to obtain major or minor projects from UGC and other funding agencies. Faculty members and students are encouraged to publish articles in Research journals, and to participate and present in seminars, workshops and conferences, make visits to the libraries of Universities and grab the opportunities for active research and for socially relevant research programmes |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|--------------------------|--|
| Planning and Development | Teaching faculty and students are encouraged to make use of the computer facilities for their departmental work. The admission process and the enrolment of the students has been computerized. All the departments are instructed to maintain digitized files, and student's profile data. |
| Administration | The regulations, codes of conduct framed from time to time by the government of Tamil Nadu are strictly followed. The office administration is encouraged to function digitally. |
| Examination | Exam fees are paid through online on RTGS. Internal marks for theory papers and external marks for practical/viva-voce Exam are submitted through online to the University as per University norms. |
| Finance and Accounts | The accounts of the college as its Grade - I Government college are audited regularly by the Head of the Department of Collegiate Education and External Audit by the Accountant General. Finance committee, comprising of Principal, RJD, and Senior Faculty. Accounts are audited regularly every year by the Accountant General. The Accounts are reconciled with treasury figures. The objections are rectified and audit queries are cleared. |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ | Name of the | Amount of support |
|------|-----------------|---------------------|-------------|-------------------|
|------|-----------------|---------------------|-------------|-------------------|

| | | | | |
|---|--|--|--|--|
| | | workshop attended for which financial support provided | professional body for which membership fee is provided | |
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|---|--|---|-----------|---------|---|---|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---------------------------------|-----------|---------|----------|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 14 | 10 | 0 | 0 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|---|---|---|
| New Health Insurance Scheme, Thrift Society, Festival advance | New Health Insurance Scheme, Thrift Society, Festival advance | Yearly community Scholarship, Free bus pass, Govt Hospitals |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

| |
|---|
| <p>INTERNAL AUDIT: At the end of every financial year, stock verification committee is formulated by the Principal to visit every department to physically verify the equipment, stock registers and other resources kept in the departments and also inspect the records maintained by them. EXTERNAL AUDIT: External auditing is done by Auditor General, Chennai, and The Director, Directorate of Collegiate Education, Chennai. The accounts of the College are being Audited by AG, Chennai at periodical intervals</p> |
|---|

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| | | |

| | | |
|-------------------|---|-----|
| Nil | 0 | Nil |
| No file uploaded. | | |

6.4.3 – Total corpus fund generated

| |
|---|
| 0 |
|---|

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------------------|----------|---------------------------------------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | Nil | Yes | IQAC/ Inter-Department of our college |
| Administrative | Yes | AGS Office Chennai | Yes | DCE, Chennai |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

| |
|---|
| <p>1• All first year students of both UG and PG are enrolled as members in PTA association 2• Parent-Teacher Meeting is conducted once in a year. Parents are invited to give their feedback on various aspects of the development of students both in academic and infrastructure facilities. 3• Assistants are appointed from the Parent Teacher Association Fund. Temporary Teaching Faculty are appointed for vacancies. They Participate in meetings and give their suggestions and support.</p> |
|---|

6.5.3 – Development programmes for support staff (at least three)

| |
|-----|
| Nil |
|-----|

6.5.4 – Post Accreditation initiative(s) (mention at least three)

| |
|--|
| <p>i) Green initiatives ii) ICT enabled class rooms iii) Construction of New Network lap for PG Students</p> |
|--|

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF | Yes |
| c) ISO certification | No |
| d) NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------------------------------------|------------------------------------|-------------------------|---------------|-------------|------------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants |
|------------------------|-------------|-----------|------------------------|
|------------------------|-------------|-----------|------------------------|

| | | | | |
|------------------------------------|--|--|--------|------|
| | | | Female | Male |
| No Data Entered/Not Applicable !!! | | | | |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| |
|---|
| Percentage of power requirement of the University met by the renewable energy sources |
| Nil |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|-----------------|--------|-------------------------|
| Ramp/Rails | Yes | 5 |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|------------------------------------|--|--|------|----------|--------------------|------------------|--|
| No Data Entered/Not Applicable !!! | | | | | | | |
| No file uploaded. | | | | | | | |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|------------------------------------|---------------------|--------------------------|
| No Data Entered/Not Applicable !!! | | |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|------------------------------------|---------------|-------------|------------------------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Saplings were planted in the campus to make the campus green. Environmental awareness in the curriculum teaches students how to be more eco-friendly Rain water harvesting system is going on to reequip water table in the earth. Most of the class rooms have large windows that allow ample sunlight and restricts the use of electricity. Usage of Paper cups and Paper plates is suggested in the campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice - 1 Title of the Practice: Periodical meeting to review institutional activities: Periodic meetings help to review the activities of every department, to improve the departmental activities, to encourage the faculty members, research scholars and students for improving their academic skill and talent in the highly competitive world. Objective of the Practice: • To assess the performance of faculty members in their contributions in research, conduct of seminars/symposia/workshops, attending Faculty development Programmes/orientation programmes, and organizing extension programmes • To assess the students' performance in examinations, project works, internship works, communication skills and their placement • To evaluate growth of the

institution by analyzing the utilization of infrastructure facilities acquired, organization of co-curricular activities, quality of publications, awards and rewards obtained

Context: Review meeting supports overall progress of students, scholars, teachers and institution in the arena of learning and development. In order to find out the space in the teaching-learning process and to rectify them in a right time the periodic review meeting is conducted to review the activities of all departments. The review meeting is to strengthen the approaches followed by the institution for the development of faculty members and students. It offers an opening to focus on the specialized and job oriented activities of the institution. The ultimate goal of the review meeting is to facilitate the upgradation of the teaching-learning process.

Practice: As per the direction of the authority, the head of the institution assigns a tutor for every class. The tutor documents the requirements of students such as internal assessment tests, varsity model examination, slip tests, exam results of every semester, students involvement in industrial training undertaken, projects reports to promote career development and employments. The faculty performance assessment mainly focuses on the employees' performance towards academic goal of the institution. The agenda mainly focuses on number of quality papers published, research proposals submitted, industrial tie-ups, and these are reviewed periodically in order to enhance the capability and institutional quality. Similarly, institutional plan is also reviewed by analyzing the output of academic audit conducted student participation in extra-curricular and co-curricular activities conduct of quality seminars, conferences and workshops. Student placement will be evaluated through total number of companies conducted campus interview and total number of placement obtained.

Advantages: Performance of students, faculty members, department and institution has been documented, assessed and reviewed. Such reviews helped to find gap areas or contradictions in teaching-learning methods and to resolve further development.

Disadvantages: The practice of reviewing and evaluating the progress of the activities requires much of time and man power. Maintenance of all the documents in electronic form is also complex and puzzling due to the remote locality of the institution.

Outcome: Periodical review meeting of institutional activities helped in understand the performance of students, researchers and faculty members of different departments and in identifying the gap areas to be rectified for better performance. Students are encouraged to participate more number of extra-curricular activities. Based on the overall performance of students the training will be given before interview for getting placements. The review meeting helped to consistently encourage the faculty members for submission of research proposals to various funding agencies and for publication of quality research articles in peer-reviewed journals.

Best Practice - 2

Title of the Practice: Remedial coaching system in general English:

English: After schooling education in Tamil medium, the students find difficulty to learn general English. Hence, a Remedial coaching system has been initiated to help the slow learners for improving their skill for speaking, writing and reading English, and also to help the advanced learners for improving their skill for fluency of English.

Objectives of the practice:

- To provide learning environment for slow learners with apt programmes and assessment
- To exercise the methods concurrently addressing the needs of advanced learners by providing them skilled learning atmosphere with a proper programme
- To enhance the skill for communication with different student groups and in societies

Context: The college students hail from economically and socially weaker rural areas. Most of the students are girls with first generation of learners from their families. They are well-versed only in Tamil but not familiar with other languages such as English. Hence, the remedial coaching is given to the students for acquiring the English skill effectively.

This practice attracts students to join the college. who are students.

Practice: Students are categorized through written test as Level 1, Level 2, Level 3. In this system, Level 1 students are advanced learners, level 2

students are average learners, and level 3 students are slow learners. The level 3 students are given due attention for improving their skill for general English through offering remedial coaching practice with appropriate syllabus planned in order to compete with Level 1 and 2 students. Advantages: The students are made to acquire necessary knowledge in general English. As a result of which, the students' pass percentage has increased and the drop-outs have minimized. The students also feel better in general English. Disadvantages: In this method, financial assistance which is essential to conduct remedial classes is inadequate and the workloads of teachers are increasing with remedial classes, in addition to question papers setting, teaching preparations, conducting internal assessment tests. Sometimes students are not attentive due to lack of basic skills. Outcome: Students of this college are mostly girls from rural environment and studied their schooling in Tamil medium. As a result of which, many students do not perform better in their exams due to their slow learning. Remedial course for such students is conducted based on their general English knowledge and is also assessed through tests. Accordingly, the students are categorized into Level 1, Level 2, and Level 3. The separate syllabus for Level 1 2 has been prepared and separate syllabus for Level 3 is used. Through the conduct of repeated tests in the remedial course, the students' pass percentage has increased and reduced the dropouts of students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gaccdm.in/best.php>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The mission of the college is to give the students a comprehensive preparation for life with holistic approach. As the students are coming from the mass group who are socially, economically and geographically backward in their status. As they are large in number, they were given financial support and assistance through volunteers, non-Governmental Organizations, Alumni Association and philanthropists in addition to the scholarships availed from the Government of Tamil Nadu. The Motto of our college is to develop the intellectual capacity and personality development of the students to withstand in the changing pattern of the society. Furthermore, the college offers an inspiring platform for the students to equip Entrepreneurial skills. The various competitions conducted in the college tests the multifaceted talent and abilities of the students in a way to reach all-round success and development. Moreover, the college gives an encouragement to make the students self-reliant and independent to explore their own opportunities and to tackle the challenges of life to breed in themselves their strength and spirit to grow with world around them. The changes emerged among the students at academic Pursuits, Sports and at the aesthetical, environmental and ethical values which shape their life and career in a new dimension. Despite the economic backwardness and social milieu, the students prepare themselves to meet challenges and to get the strength and support for that. The students are inspired, motivated and guided to inculcate themselves in leadership quality and skill and they are introduced to relevant exposures to improve leadership potential to guide the deprived masses towards a better standard of living by giving due impetus to social justice and democratic citizenship. The students volunteers associations like NSS, YRC, are given proper attention to the above-mentioned level of development and achievement with full involvement and commitment to reach their goals.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

To follow up the proposal sent for new class rooms, separate PG and Research Laboratories to accommodate for the newly started courses. To provide ICT (Information and Computer Technology) training to all staff members. To motivate the non-Ph.D. staff members to do research for the award of Ph.D. at the earliest. To motivate faculty members to publish research papers in indexed journals. To ensure quality research in all fields. To establish a question bank in electronic format.