



GOVERNMENT ARTS COLLEGE (GRADE -I)

(Nationally Re-Accredited with "B" Grade by NAAC)

CHIDAMBARAM – 608102

Ph.:04144-231770

Email: gaccdm2014@gmail.com

Internal Quality Assurance Cell (IOAC) – Meeting

Academic year: 2020-2021

Date : 14 August, 2020

Venue : IQAC Office

Time : 11.30 A.M.

AGENDA

- **Instructing teaching faculty to attend refresher courses regularly.**
- **Planning to conduct seminars.**
- **Insisting teaching faculty to write research proposals.**
- **Encouraging student community to take up minor projects.**


PRINCIPAL
Govt. Arts College (Grade-I)
Chidambaram.



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Ref No.: GACCDM/IQAC/2020-2021/01

Date: 14/08/2020

Internal Quality Assurance Cell (IQAC)

MINTUES OF MEETING

The first meeting of the IQAC Committee was held on Friday, August 14, 2020 at 10.30 A.M through online mode. The following member were present:

S.NO	CATEGORY	NAME OF THE MEMBER	DESIGNATION
1	IQAC Chair Person	Dr.N.Santhi	Principal
2	IOAC Coordinator	Dr.S.Meena	Associate Professor of Maths & Head
3	IOAC Co-Coordinator	Dr.N.Ravi	Associate Professor of Computer Science & Head
4	NAAC Co-Coordinator	Dr.R.Arivazhagan	Associate Professor of Economics & Head
5	Teacher Representatives	Dr.S.Logarajan	Associate Professor of English & Head
6		Prof.A.Archunan	Associate Professor of Mathematics
7		Dr.M.Sekar	Associate Professor of Chemistry & Head
8		Dr.V.Rajathi	Associate Professor of Zoology & Head
9		Dr.S.Darlin Quine	Associate Professor of Chemistry
10		Dr.N.Rajendran	Assistant Professor of Zoology
11		Dr.T.Govindan	Assistant Professor of Botany
12		Senior Administrative Officer	Mr.K.Ganesan
13	Alumni	Mr.M.Umapathy	Old Student
14		Mr.D.Gokulakrishnan	Old Student
15		Mr.Jawahar	Old Student
16	External Expert	Dr.V.Vivekanadan	Former Head – Economics
17	Community Representative	Mr.V.Manivasagan	Head Master – GHSS – C.Mutlur
18	Employers/Industrialists	Mr.T.V.K.Babu	Secretary, Ragavendra Educational Institutions, Chidambaram.



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The meeting started with a welcome note by **IQAC Coordinator, Dr.S.Meena** followed by his presentation on objectives which include basic purposes, activities, and function of IQAC.

Dr.N.Santhi, Principal (I/C), GACCDM, Chairperson - IQAC focused on the significance of motivating the student community to make use of their potentiality to the maximum and to use it for better achievements academically in the form of projects.

1. Instructing teaching faculty to attend refresher courses regularly.

Dr.S.Meena, IQAC Coordinator & Dr.S.Logarajan, Member IQAC Committee, GAC, suggested that teaching faculty should take utmost care and concern in completing their refresher courses within the appropriate time limit so that their CAS will get enriched and upgraded.

2. Planning to conduct seminars.

Dr.N.Santhi, Principal, Chairperson - IQAC, GAC & Prof.A.Archunan, Member - IQAC, expressed their opinion for the conduct of seminars in the various departments of the college in order to widen the knowledge of the students and the faculty in their subject matter and to have an exposure of the exchange of ideas.

3. Insisting teaching faculty to write research proposals.

Dr.R.Arivazhagan, Dr.M.Sekar, Member - IQAC emphasized on the need of writing research proposals to expand the realm of their research and to get grants from the esteemed institutions of higher education which will bring fruitful credits and academic merits to the college.



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4. Encouraging student community to take up minor projects.

Dr.N.Ravi, Co-coordinator – IQAC shared his opinion that the students should be properly guided and encouraged to take up new projects as the sign of their academic excellence and the teachers need to accompany the students throughout the duration of the entire projects.

The Conclusions of the Meeting and Proposed Action Plan

The resolutions taken by the Chair Person, Coordinator, and all Members of IQAC in the form of suggestions, ideas, and inputs for instructing teaching faculty to attend refresher courses, for conduct of seminars, for insisting teaching faculty to write research proposals, and for encouraging student community to take up minor projects were unanimously accepted for further action

Dr.S.MEENA, Coordinator - IQAC, informed the date for the next meeting in the third week of December 2020 in online mode, and it is unanimously accepted. The meeting ended with a formal vote of thanks.

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