



# **GOVERNMENT ARTS COLLEGE (GRADE –I)**

(Nationally Re-Accredited with “B” Grade by NAAC)

**CHIDAMBARAM – 608102**

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## Internal Quality Assurance Cell (IQAC) – Meeting

Academic Year: 2018-2019

**Date : 13th February 2019**

**Venue: IQAC Office**

**Time : 11.30 A.M.**

### **AGENDA**

- **Planning to conduct soft skill training program.**
- **Promoting Educational Tours of student community.**
- **Motivating students on the creation of new software.**
- **Planning to celebrate Women’s Day.**



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Ref No.: GACCDM/IQAC/2017-18/03

Date: 13/02/2019

## Internal Quality Assurance Cell (IQAC)

### MINTUES OF MEETING

The second meeting of the IQAC Committee was held on Wednesday, February 13, 2018 at 11.30 A.M in the IQAC Office of the college, the following member were present:

S.NO	CATEGORY	NAME OF THE MEMBER	DESIGNATION
1	<b>IQAC Chair Person</b>	Dr.N.Santhi	Principal
2	<b>IOAC Co-ordinator</b>	Dr.S.Meena	Associate Professor of Mathematics & Head
3	<b>IOAC Co-Coordinator</b>	Prof.N.Ravi	Assistant Professor of Computer Science & Head
4	<b>Teacher Representatives</b>	Dr.S.Logarajan	Associate Professor of English & Head
5		Prof.A.Archunan	Associate Professor of Mathematics
6		Dr.M.Sekar	Assistant Professor of Chemistry & Head
7		Dr.R.Arivazhagan	Assistant Professor of Economics & Head
8		Dr.V.Rajathi	Assistant Professor of Zoology & Head
9		Dr.S.Darlin Quine	Assistant Professor of Chemistry
10		Dr.N.Rajendran	Assistant Professor of Zoology
11		Dr.T.Govindan	Assistant Professor of Botany
12		<b>Senior Administrative Officer</b>	Mr.K.Ganesan
13	<b>Alumni</b>	Mr.M.Umapathy	Old Student
14		Mr.D.Gokulakrishnan	Old Student
15		Mr.Jawahar	Old Student
16	<b>External Expert</b>	Dr.V.Vivekanadan	Former Head – Economics
17	<b>Community Representative</b>	Mr.V.Manivasagan	Head Master – GHSS – C.Mutlur
18	<b>Employers/Industrialists</b>	Mr.T.V.K.Babu	Secretary, Ragavendra Educational Institutions, Chidambaram.



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The meeting started on a welcome note by **IQAC Coordinator, Dr.S.Meena**, followed by her Presentation on objectives which include basic purposes, activities, and function of IQAC.

**Dr.N.Santhi, Principal, GACCDM, Chairperson - IQAC** focused on the importance of conducting soft skill training program and Women's Day. She requested the members to direct the teaching faculty to motivate the students and to help them find out their talents and skills.

### **1. Planning to conduct soft skill training program.**

**Dr.S.Meena, IQAC Coordinator & Dr.S.Logarajan, Member IQAC Committee, GAC**, insisted on the conduct of soft skill training program for the outgoing students both in UG and PG studies which will become a great opportunity for the students to learn interview skills, to develop the personality and to change the attitude.

### **2. Promoting Educational Tours of student community.**

**Prof A.Archunan and Dr M.Sekar, Member - IQAC**, urged that the students should be encouraged and permitted for education tours which remain an eye-opener to learn new ideas and to meet new experiences for the better development of their education.

### **3. Motivating students on the creation of new software.**

**Dr.R.Arivazhkan, Member – IQAC**, suggested that the student community should be motivated and guided by their teachers to come out with creation of new software as part of their academic activities.



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## 4. Planning to celebrate Women's Day.

**Prof. N.Ravi, Co-Coordinator – IQAC**, expressed an idea that the Women's Day may be celebrated by inviting a celebrity as an inspiration for the teaching women faculty and girls students.

### THE CONCLUSIONS OF THE MEETING AND PROPOSED ACTION PLAN

The resolutions taken by the Chair Person, Coordinator, and all Members of IQAC in the form of suggestions, ideas, and inputs for the conduct of the soft skill training program, for promoting educational tours of student community, for motivating students on the creation of new software and for the celebration of Women's Day were unanimously accepted for further action.

**Dr. S.MEENA, Coordinator- IQAC**, delivered the vote of thanks and the meeting was ended.

*Eedon.*  
**IQAC Coordinator**  
**Govt. Arts College (Grade-I)**  
**Chidambaram - 608 102.**

*m. g. m. s.*  
**PRINCIPAL**  
**Govt. Arts College, (Grade-I)**  
**CHIDAMBARAM - 608 102**